

FEMINIST WOMEN'S HEALTH CENTER
Cliff Valley Clinic

NURSE PRACTITIONER /CERTIFIED NURSE MIDWIFE
JOB DESCRIPTION

Qualifications:

1. Current licensure and certification in the state of Georgia.
2. Current CPR Certification.
3. Thorough knowledge of and experience in family planning, gynecology and abortion procedures and complications.
4. Completes credentialing procedures as defined in the Medical Staff Bylaws.
5. Demonstrates ability to work in accordance with the Feminist Women's Health Center policies and procedures.
6. Physical Requirements: Standing/Sitting for 4 hour periods.
7. Perform duties within the scope of practice under the supervision of MD affiliated with FWHC Cliff Valley Clinic

Responsibilities and Duties:

1. Provide healthcare for clients in accordance with FWHC policies and procedures.
2. Follow FWHC policies and procedures when seeing clients and when sharing information.
3. Instruct/assist FWHC clients in doing self-breast examinations.
4. Instruct/assist FWHC clients in doing self-cervical examinations.
5. Perform routine Well Woman health screening for FWHC clients and staff including as appropriate:
 - a. Review and update client health histories.
 - b. Vital signs.
 - c. Routine Pelvic examinations including uterine sizing for pregnancy screening.
 - d. Cardio-Pulmonary assessment.
 - e. Liver, kidney and spleen evaluation.
 - f. Pap Smear.
 - g. Screening and treatment for sexually transmitted infection.
 - h. Thyroid screening.
 - i. Breast examination.
 - j. Treat common health problems.
 - k. Prepare and read microscopic slides.
 - l. Prepare and read urinalysis results.
6. Evaluate and screen for common gynecological problems.
7. Counsel, educate women regarding Medical Abortion As an option for pregnancy termination.

8. May perform health assessments of medical and surgical abortion clients for suitability as candidates for services at Cliff Valley Clinic.
9. Perform Laboratory responsibilities as outlined in the CLIA manual and in the Medical Staff Bylaws.
10. Offer complete birth control services.
11. Provide patient education and referral services including but not limited to:
Contraception, sexually transmitted infection, health promotion and gynecological issues.
12. Consult with the Medical Director or the FWHC physician who performed surgery, all gynecological questions beyond the NP/NMW scope of practice or if the APN wants to consultation.
13. Provide first aide and emergency services.
14. Perform traditional nursing functions as needed including but not limited to:
Laminaria insertion and assisting in AB clinic.
15. Develop and conduct staff education sessions as needed.
16. Follow procedures for dispensing drugs, medications and contraception.
17. Responsible for set up and clean up of clinic.
18. Responsible for adequate inventory of supplies necessary for Well Woman clinic.
19. Follow OSHA guidelines.
20. Participate in quality control in accordance with the Medical Staff Bylaws and the Q-Care Plan.
21. Develop and write new Nurse Practitioner Protocols under the direction of the Medical Director, the Clinic Administrator and the Q-Care Committee.
Periodically review and revise existing protocols under the direction of the Clinic Administrator and the Medical Director.
22. Works on special projects as assigned by the Clinic Administrator, Medical Director and the Executive Director.
23. Serve as consultant for the healthworkers and nurses.
24. Responsible for client follow-up as appropriate.
25. Responsible for laboratory results and client follow-up as appropriate.

Employee Signature_____

Date_____

Supervisor Signature_____

Date_____