The Feminist Women’s Health Center’s Cliff Valley Clinic is seeking a LPN/RN to work on a PRN basis in its Cliff Valley Clinic. The nurse works closely with physicians, other Nurses and clinic staff, providing quality and compassionate care for clients before and after their abortion procedures. The LPN/RN reports to the Clinic Director.

Responsibilities:

- Performs pre-operative assessment, including reviewing the client’s medical history, listening to heart and lungs, and inserting I.V.’s.
- Reports any complications to the clinic director and responds to emergencies as prescribed by FWHC policy and procedures.
- Maintains the crash cart and emergency supplies.
- Prepares aftercare room to receive clients, being sure ample supplies are available and that emergency equipment is available and functioning properly. Monitors post-operative / post-anesthesia clients until discharge.
- Maintains accurate, complete, and legible records of nursing observations and nursing care, and reviews clients’ charts prior to discharge to ensure completion.
- Assists in maintaining good clinic flow.
- Remains in the clinic until the last client is discharged.
- Takes patient calls regarding lab results and post abortion concerns. Communicates with Clinic Director and MD to provide appropriate follow up care.
- Orders drugs and supplies when needed. Takes responsibility to sign in new drugs and sign out narcotics with another RN or a manager, making sure the count is correct.
- Maintains confidentiality of all client and clinic-related information consistent with HIPAA regulations and FWHC policies.
- Rotates responsibility with manager for the “on call” cell phone and the RN “night call” for second trimester cases.
- Maintains a high consciousness of ensuring that each client receives the quality health care needed as requested within the scope of clinic services and FWHC policies, procedures and guidelines. In additions, maintains constant vigilance over patients, ensuring that necessary safety precautions are taken.
- Is a role model for peers and actively promotes professional growth by sharing knowledge, participating in conferences and teaching new employees.
- Special projects and/or additional responsibilities as assigned by the Clinic Director.

Training:

- Assumes the responsibility of annual CPR certification as mandated by FWHC policy.
- Maintains an up-to-date knowledge of current drugs, trends, and techniques in the area of OB/GYN, contraception and abortion care.
• Interest in professional growth as evidenced by participation in continuing education programs, and the seeking out of new learning experiences on a voluntary basis.
• Completes initial IV training and certification.
• RN’s authorized to insert Cervical Osmotic Dilator must be credentialed by the Medical Director on a yearly basis.
• Participates in and conducts clinical in-services as needed.

Skills:
• Ability to remain on feet for long hours and physically lift/transfer patients.
• Works effectively with staff and physicians; possessing tact, discretion, diplomacy, and professionalism.
• Effectively utilizes written and oral communication skills.
• Possesses interpersonal skills and the ability to initiate and conduct two-way communication in a clear and concise manner.
• Is punctual and contributes to team development and positivity during long hours.
• Ability to provide information in a supportive and non-judgmental manner.
• Flexibility in handling multiple tasks and working in different areas.
• Ability to prioritize and perform tasks under pressure.
• Ability to make judgment decisions within the scope of assigned task.
• Ability to take direction and follow instructions.
• Recognizes the importance of being a role model for peers.

Requirements:
• Graduate of an accredited School of Nursing with current licensure in the state of Georgia
• Demonstrates knowledge and competency in clinical skills, procedures, and equipment pertinent to the practice of GYN/Abortion care.
• Commitment to reproductive health, rights, and justice is required.
• Upbeat, positive, personable, and ability to relate well with diverse people and age groups is required.

Preferred Qualifications:
• Bilingual in Spanish

To be considered for this position, please submit a Cover Letter, Resume, and the Employment Application (located on our website: http://www.feministcenter.org/jobs) via email to: jobs@feministcenter.org

Email is preferred, however you may also mail or fax your resume to:
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Fax: 404-417-0878

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